

**INTERNAL ASSIGNMENT QUESTIONS
M.A. (PUBLIC ADMINISTRATION)
PREVIOUS (YWS)**

2026



PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION
(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)
OSMANIA UNIVERSITY
(A University with Potential for Excellence and Re-Accredited by NAAC with "A" + Grade)

DIRECTOR
Prof. N.Ch. Bhattacharyulu
Hyderabad – 7 Telangana State

**PROF.G.RAM REDDY CENTRE FOR DISTANCE EDUCATION
OSMANIA UNIVERSITY, HYDERABAD – 500 007**

Dear Students,

Each student has to write the answers to the Assignment questions with neat own handwriting using **BLUE PEN** (Black Ink not allowed) for each paper. Assignments have to submit after the payment of Rs.500/- by showing the receipt of the same. If the Assignment is not submitted within stipulated time i.e. before the theory exams / last date is treated as absent.

Methodology for writing the Assignments (Instructions) :

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days for collecting information on the topic of your assignments. (10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

FORMAT

1. NAME OF THE STUDENT :
2. ENROLLMENT NUMBER :
3. NAME OF THE COURSE :
4. PREVIOUS / FINAL (Year Wise Scheme) :
5. TITLE OF THE PAPER :
6. DATE OF SUBMISSION :
6. Write the above said details clearly on every subject assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper wise and submit them in the concerned counter.
8. Submit the assignments on or before **30th May, 2026** at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

DIRECTOR

M.A. PUBLIC ADMINISTRATION (PREVIOUS) INTERNAL ASSESSMENT

PAPER - I: ADMINISTRATIVE THEORY

Note : Write the Answers in A4 size white papers with Blue ink / ball point pen only

SECTION - A

Answer the following short questions (each question carries two marks) (5Qx2M=10 Marks)

1. Define a good theory and explain the basic elements of theory.
2. Critically comment on the governance and good governance.
3. Discuss the elements of management as explained by Henri Fayol.
4. What are the 'Executive Functions' explained by Barnard.
5. Comment on T-group or sensitivity training in organization.

Section-B

Answer the following short questions (each question carries two marks) (2Qx5M=10 Marks)

1. Identify the similarities and difference of NPA-I and NPA-II.
2. Write an essay on important trends in the study of Public Administration.

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PAPER - II: MANAGEMENT SCIENCE & TECHNIQUES

Note : Write the Answers in A4 size white papers with Blue ink / ball point pen only

SECTION - A

Answer the following short questions (each question carries two marks) (5Qx2M=10 Marks)

1. Write a note on different levels of Management.
2. Explain the contributions of Mayo on the Human Relation Movement.
3. Explain the Characteristics of Organisational Structures.
4. Describe the sources of Authority.
5. Explain the Principles and Characteristics of Control.

SECTION – B

Answer the following short questions (each question carries two marks) (2Qx5M=10 Marks)

1. Write an essay on contribution of Taylor and Simon to the development of Management thought.
2. Discuss the theories of leadership.

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PAPER - III: COMPARATIVE AND DEVELOPMENT ADMINISTRATION

Note : Write the Answers in A4 size white papers with Blue ink / ball point pen only

SECTION - A

Answer the following short questions (each question carries two marks) (5Qx2M=10 Marks)

1. Characteristics of Comparative Public Administration.
2. Ecological Approach to Comparative Public Administration.
3. Administrative system in United Kingdom.
4. Approaches to Development Administration.
5. Weidner's views on Development Administration.

SECTION – B

Answer the following short questions (each question carries two marks) (2Qx5M=10 Marks)

1. Explain the nature, scope and importance of comparative public administration.
2. Discuss the meaning, scope and significance of development administration.

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PAPER - IV: INDIAN ADMINISTRATIVE SYSTEM

Note : Write the Answers in A4 size white papers with Blue ink / ball point pen only

SECTION - A

Answer the following short questions (each question carries two marks) (5Qx2M=10 Marks)

1. Functions of Governor.
2. Centre-Staff Administrative Relations.
3. Finance Commission.
4. RTI Act – 2005.
5. Administrative Reforms.

SECTION – B

Answer the following short questions (each question carries two marks) (2Qx5M=10 Marks)

1. Main Features of British Administration.
2. Powers Functions of President of India.

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PAPER - V : FINANCIAL ADMINISTRATION

Note : Write the Answers in A4 size white papers with Blue ink / ball point pen only

SECTION - A

Answer the following short questions (each question carries two marks) (5Qx2M=10 Marks)

1. Principles of Public expenditure.
2. Sources of Public revenue.
3. Functions of Union Finance Commission.
4. Auditing functions of C & AG.
5. Functions of Public Accounts Committee.

SECTION – B

Answer the following short questions (each question carries two marks) (2Qx5M=10 Marks)

1. Explain the meaning and scope of Financial Administration.
2. Explain the concept and Principles of budget.
